

**From:** [Congdon, Julie](#)  
**To:** [Melde, Vivian](#)  
**Subject:** RE: Draft for Factsheet.docx  
**Date:** Wednesday, February 25, 2015 2:11:00 PM

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Hi, Vivian –

Thanks for sending along the outline/draft.

I am working on getting answers from the program managers to the questions you note in the draft; as soon as I have those, I'll send you back the edited/commented draft from our side. I've also asked them for photos, as well as any other graphics (e.g., making the Superfund process one more specific to where things are at with the EMF site).

I'm heading out to an offsite meeting in 10 minutes, and should be back in the office by 5, so I'll see any emails you send within that time. Otherwise, I won't have time to check-in by phone until I'm back in the office. Will you be in your office 4-4:30 AK time / 5-5:30 PST?

Thanks – Julie

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**From:** Melde, Vivian [mailto:VMelde@ene.com]  
**Sent:** Wednesday, February 25, 2015 12:21 PM  
**To:** Congdon, Julie  
**Cc:** Fowlow, Jeffrey; Shivjiani, Dhroov  
**Subject:** Draft for Factsheet.docx

Julie, I've attached an outline of text for the factsheet with the information pulled from the emails you provided to me yesterday. I have questions inserted within and highlighted in yellow some format ideas for the factsheet. Can we discuss this later around 1 my time, 2 your time today? I'd like to get text, graphics, photos together before sending to my graphics for formatting. This text may not allow much room for contact information if we are confined to a one page, duplexed factsheet. I'm not sure whether I should continue to copy Kay on these emails or if you're my main POC. Please advise.

Vivian Melde

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